Graduate Program Assistantship
Organizational Capacity-building at Delmar Divine

Position Description
The Center for Human Service Leadership and its staff at the Delmar DivlNe co-location site provide capacity building services (community-building, training, consulting, information, referral) to the nonprofit tenants and their employees. The Graduate Program Assistant in this 2-year position will assist in the design, planning and implementation of programs and services offered. The Delmar DivlNe is a large-scale, innovative project, opened in 2022, which provides office, shared meeting, and technical supports to approximately 30 area nonprofits and co-working members. With an explicit goal of improving service impact to disadvantaged populations, the Delmar DivlNe is repurposing a large hospital complex located on the symbolic dividing line that separates poor and affluent St. Louis.

Faculty Sponsorship
Barry Rosenberg, MSW, Professor of Practice
Chair, MSW Social Impact Leadership Concentration and MSW Management Specializations
Director, Center for Social Impact Leadership

Skills and Qualifications
Preference given to students enrolled in the 60 credit, MSW Social Impact Leadership Concentration or MSW Management Specialization, and those with some prior human service work experience.

• Interest in organizational capacity building or consulting
• Strong organizational, interpersonal & communication skills
• Initiative and ability to work independently
- Willingness to work year round, occasional nights and weekends
- Ability to arrange transportation to Delmar DivINe, located approximately three miles northeast of campus.

**Primary Responsibilities**

- Assist in the design, planning & implementation of formal and informal leadership and management training programs and social events
- Compile and maintain database of nonprofit leadership and management resources
- Monitor and disseminate information on environmental trends, developments, opportunities that may affect nonprofit tenants
- Research answers to tenant organizational capacity questions

**Compensation & Benefits**

This position pays $15.00/hr, and the assistant will work an average of 10 hours/week. Total compensation is capped and estimated at $5,000 per year.

**Application Process**

Please submit your resume/CV and a short statement of interest about Social impact Leadership and this position to brosenberg@wustl.edu.

**Application Timeline**

Applications will be accepted and reviewed on a rolling basis.